



**Tahlequah Main Street Association Board of Directors meeting**  
**21 Wright Real Estate Conference Room**  
**November 13th, 2024, at 8:30 AM**  
**Meeting Minutes**

**1. Call to order @ 0833**

**i call to order @ 0833 by President Michael Payne**

**ii. Reciting of Mission:**

Enhancing the Downtown Tahlequah experience and culture for residents and visitors alike, by actively promoting, engaging, and fostering relationships with our community and partners.

**2. Roll Call : Christie D. Campbell**

**i. In Attendance:** Jessie Barnard, Kristy Eubanks (arrived@ 0834),Tristan McDowell, Shelby Robertson , Michael Payne, Christie Campbell, Karen Wood, Marla Grant, Kim Lee, Chandler Romero(left @ 0930), Dillin Springwater, Joe Mack(arrived@0836), Aisling Sosa, Kim Lee

**ii. Absent:** Sydney Smith, Brooke Crow

**iii. Guests:** Amy Smith, Jamie Hale, Kelton Weaver

**3. Review and approval of September 11<sup>th</sup>, 2024 Minutes**

- i. Jessie Barnard Motioned to approve September 11<sup>th</sup>, 2024 minutes, Shelby Robertson seconded. Motion passed unanimously.

#### **4. Treasures Report: Marla Grant**

- i. Approve, approve with modifications, or deny Treasurer's Report
  - a. Copy Budget was submitted by to all board Members to review :
  - b. Reviewed 2024/2025 FY Annual Budget
  - c. Move rainy day fund in money market account for Banc First
  - d. Put in bylaws in lease agreement for Exec to approve with Budget
  
- ii. Kristy Eubanks motion to approve with modifications, Tristan McDowell second, unanimously passed Review Again Treasures Report on January 8<sup>th</sup>, 2025 Meeting
  
- iii. **Presidents Report- Michael Payne**
  - i. **TMSA Partnership Packet Update**
    - a. Keep putting out feelers for partner ships
    - b. Revamping the partnership packets after January first working heavily on Red Fern festival first, working on other 2025 partnership events.
    - c. Shelby Robertson /Michael Payne will meet with Cherokee nation Contacts to discuss becoming continuing partnerships
    - d. Motion to try Reach out to Ten partnerships per board member  
Jessie Barnard Motioned to approve, Tristan McDowell seconded.  
Motion passed unanimously
  
  - ii. Discussion of Fun –On-Ones-paired up board members with new board members for coffee an such build better team work skills
  
  - iii. Will start scheduling QAC’s sessions in January 2025 with all Board members individually with Michael Payne - President and Shelby Robertson- President Elect

#### **5. Directors Report- Jaime Hale**

- i. TMSA awards banquet in 2025 before Oklahoma awards in 2025
- ii. National Conference for Main Street is Philadelphia how many may be Going?
- iii. National Conference 2026 to be hosted in Tulsa, OK  
TMSA will help Volunteer
- iv. Already Accredited so no visits until 2026 just needed documents will be submitted by Jamie hale for 2025

**6. Education Segment By President Michael Payne –None to Discuss at this time**

**7. Committee Report Q & A-**

- i. Promo-attached promo recap: Tailgate NSU, Cookie Stroll, Ladies Night Out, and OksWagon Debrief...
- ii. Design – attached design recap: light poles almost all put up, the rest will be put up after holidays.  
Getting everyone signed up for holidays decorations volunteer set up and clean up volunteers.
- iii. EV-attached EV recap: still transitioning Jessie Barnard to EV chair, Working on recruiting plan for members for EV Committee
- iv. Org- attached Org recap: still Transitioning Christie Campbell to take ORG chair, Sidney Cain working on selecting committee for TMSA Awards Banquet, working on Volunteers meeting with Clubs, Christie Campbell working on going to Grant writing conference in Washington DC in March 2025 for funding grants that are needed, working on partnerships.

**8. Unfinished Business**

None

**10. New business**

Brooke Crow Resignation  
Letter of Resignation read to Board...

Triston McDowell Motioned to approve Brooke Crow Board Resignation, Shelby Robertson seconded. Motion passed unanimously

## **11. Announcements/ Community Updates**

- a. November 16<sup>th</sup> decorate downtown for Christmas sign up to volunteer**
- b. TMSA Christmas/Holiday Party Dec 17<sup>th</sup> 2024 5 pm**

## **12. Adjourn**

Karen Wood motioned to adjourn Tristan McDowell seconded

**Meeting adjourned @ 1000**

**Next meeting January 8<sup>th</sup> 2025 – Century 21 Conference Center-830 am**